



Griefline

Annual General Meeting 2024

Minutes

Date:	Monday, 25 th November 2023
Time:	7.30pm
Place:	Held via Zoom

Attendees:	Board members Nicky Mackie Veronica Barbetta Susan Chadwick Ji-Shen Loong Belynda Oliver Kate Barber Scott Vandenberg Staff Kate Cahill Louisa Smith Nick Donnelly Marianne Bowdler Amanda Trotter Volunteers Guests Amanda Lee Dennis Tarrant Jane Morris Susan Wilson Peter Gray Joanne Carson Richard Jessep Gabriella Inglis Peter Gray
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	Will Abdo
Apologies:	None

Item	Description	
1	Welcome and introductions Kate Cahill began with acknowledgement of country & confirmed recordings	
2	Apologies – None	
3	Review of actions from previous annual general meeting (None)	
4	Acceptance of minutes of previous annual general meeting <i>Proposed resolution: That the minutes of the 2023 annual general meeting be accepted.</i>	
	Moved: Susan Chadwich Seconded: Belynda Oliver Outcome: Carried	
5	Chair's report	
	- NM welcomed everyone in attendance to Board meeting & thanked everyone for their time this evening - NM encouraged for questions to be placed in the chat & we will respond - Quorum confirmed - Confirmed no actions from prior AGM - NM read out Chair statement outlining Griefline's impact & national footprint; impact report can be accessed via Griefline's website - GL remains committed to supporting those experiencing grief - GL being noticed & considered in the grief space - Welcome to most recent board member, Scott Vandenberg <i>Proposed motion: That the chair's report be received & accepted.</i> Moved: Ji-Shen Loong Seconded: Belynda Oliver Outcome: Carried	

6	CEO's report
	• Proud of team & resilience shown in past 12 months & steadfast to mission to support individuals & communities through courageous conversations • Honoured to accept role of CEO in October; noting Louisa Smith's appointment to director of innovation marks material growth for GL • Work is a collective effort in context of escalating mental ill-health • Highlighted focus on 3 strategic pillars – financial stability, influence & nurturing talent • New revenue stream, GL knowledge raised \$200k this FY • Griefline has been recognised under the mental health standards & is the only grief support service in Australia with digital mental health accreditation • Expanded grief literacy programs in workplaces • Acknowledging Salomie's memory and ongoing impact • Committed to reducing stigma, building supportive communities & ensuring no one faces grief alone • Sincere gratitude for all supporters throughout the year and ongoing • Kate shared links in chat to the impact report and confirmed that this is also accessible through website <i>Proposed resolution: That the joint CEO's report tabled at the annual general meeting be accepted.</i> Moved: Kate Barber Seconded: Scott Vandenberg Outcome: Carried
7	Treasurer's report
	• Outlining key financial highlights in the impact report • Goal was to return a surplus of circa \$100k • Confirmed funding is predominantly (85%) sourced from governments grants, however majority of this is to deliver programs for government • GL has experienced cost pressures like many other business, despite this, still managed to return a surplus • Funding is currently due to expire at the conclusion of current financial year • Mental health commonwealth funding outcomes will be learned in February – we have put in a comprehensive submission & hopeful of a favourable outcome

	• Very important to secure this funding as this provides a sustainable funding line until 2028 • Team at Griefline has positioned organisation well for funding & we are hopeful of a positive outcome • Staff have focus on financial sustainability <i>Proposed motion: That the treasurer's report be received & financial statements be accepted.</i> Moved: Susan Wilson Seconded: Nicky Mackie Outcome: Carried
8	Acceptance of Financial Statements and appointment of auditor <i>Proposed resolution: That Collins & Co be appointed as Griefline's auditor for the next reporting period.</i> Moved: Nicky Mackie Seconded: Veronica Barbetta Outcome: Carried
9	Reappointment of Board <i>Proposed resolution: That the Board members present tonight be reappointed for the coming 12 months.</i> Moved: Belynda Oliver Seconded: Susan Wilson Outcome: Carried
10	Questions from volunteers: • Comments noted from Joanne Carson and request for future workshops to further assist people experiencing grief • Noting Jane Morris' comments on Griefline's services
11	Meeting closed 8.04pm

Minute taker:	Veronica Barbetta, Secretary
Signed:	
Date:	25 November 2024